



Application for Admission

Attach a recent photo of your child (optional)

PLEASE COMPLETE

We are applying for admission to the following program(s):

- Toddler Program (approx. ages 18 mos–3 yrs)
- Toddler Program Half-Day
- Children’s House Half-Day (approx. ages 3–5)
- Children’s House Full-Day (approx. ages 3–5)
- Kindergarten (approx. ages 5–6)
- Lower Elementary (approx. ages 6–9)
- Upper Elem/Middle School (approx. ages 9–13)
- Afterschool Program

We are interested in starting:

- Fall of _____
- As soon as possible

Child’s Full Name: _____ Called/Nickname _____

Birth Date _____ Current Age _____ Male Female

Home Address _____

City _____ State _____ Zip _____ Phone _____

Parent/Guardian Full Name _____ Home Address same as student

Home Address _____

Home Phone _____ Cell Phone _____

Occupation _____ Title _____

Employer _____ Employer Address _____

Business Phone _____ Other Phone _____

Email Address(es) _____

Parent/Guardian Full Name _____ Home Address same as student

Home Address _____

Home Phone _____ Cell Phone _____

Occupation _____ Title _____

Employer _____ Employer Address _____

Business Phone _____ Other Phone _____

Email Address(es) _____

Parents/Guardians are:
 Married Separated Divorced Single Parent Domestic Partners

With whom is the child living? _____

Who is the legal guardian? _____

Who is financially responsible for child's tuition? _____

Name and address to be used for billing _____

City _____ State _____ Zip _____ Phone _____

Please list the names and relationships of all parents and/or significant adult family members living with the child.

Siblings

Name	Date of Birth	School and Grade
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_____	_____	_____
_____	_____	_____
_____	_____	_____

Grandparents, family members, or significant friends you would like added to Berkshire Montessori's mailing list.

Name _____	Name _____
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Relationship to child _____	Relationship to child _____
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Address _____	Address _____
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City _____ State _____ Zip _____	City _____ State _____ Zip _____
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Phone _____	Phone _____
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Email _____	Email _____
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STUDENT INFORMATION

Primary Language _____ Other Language(s) Spoken _____

Please list your child's strengths, interests, and talents. _____

Please list any organized groups in which your child is active and/or any special classes your child takes.

Why do you want your child to attend The Montessori School of the Berkshires?

Are there any assessments, reports, or documentation regarding your child that we should know about? Yes No

If yes, please explain. _____

Please list any medical issues of which we should be aware (including allergies). _____

Previous school(s) attended, with dates of attendance. _____

Have any family members attended a Montessori school? Please list who, where, and when. _____

Does your child/family know anyone at The Montessori School of the Berkshires? _____

How long do you expect to keep your child enrolled at The Montessori School of the Berkshires? (check all that apply)

- For the Toddler program (18 mos – 3 yrs) For the Children’s House program (3 – 6 yr olds)
 For the Lower Elementary program (6 – 9 yr olds) For the Upper Elementary/Middle School program (9 – 13 yr olds)

How did you hear about The Montessori School of the Berkshires? _____

What questions do you have about Montessori education or The Montessori School of the Berkshires?

Berkshire Montessori School, Inc. does not discriminate on the basis of race, color, gender, religion, sexual orientation, disability, cultural heritage, political beliefs, marital status, or national or ethnic origin in employment or the administration of admissions programs or policies.

ADMISSIONS PROCESS

At The Montessori School of the Berkshires, we work closely with families to ensure that our school is a good match for each applicant and each family. Once a child is accepted and enrolled, we are committed to his/her social emotional, social, and intellectual growth through eighth grade. The Montessori curriculum is continuous from the Toddler program through Middle School. The curriculum at each level builds on the skills and knowledge acquired in the previous level. We believe that a child maximizes his/her potential growth by completing our program through the eighth grade.

1. **Classroom Observations.** Schedule an observation of the classroom(s) and meet with the Head of School/Director of Admissions. Observations occur most any day between 8:30 am and 11:15 am.
2. **Enrollment Application.** Submit your enrollment application with a one-time non-refundable application fee of \$100. You do not need to wait until after you observed the classroom to submit an application. Children currently enrolled at school must submit recommendation forms and a records release form.
3. **Child Visit.** Schedule a time to come with your child to visit the classroom. Children’s House applicants visit with teachers individually from 3:15pm-3:30pm. Elementary students spend part of the morning in the classroom.
4. **Parent Meeting.** Schedule a time when both parents can meet with the Head of School, Educational Administrator, and/or classroom teacher. During this meeting we review the School Handbook, explain expectations, learn about goals for your child, and answer any additional questions.

TUITION (2011-2012)

Tuition is charged on an annual basis and may be paid annually, semi-annually or monthly.

Program	Hours	Annual Tuition
Toddler		
Morning Session	8:00 – 12:45	\$10,350
School Day	8:00 – 2:45	\$12,500
Children’s House (2 years 9 months – 6 years)		
Morning Session	8:00 – 12:45	\$8,670
School Day	8:00 – 2:45	\$10,460
Elementary (6 + years)		
Elementary	8:00 – 2:45	\$11,660
Middle School		
School Day	8:00 – 2:45	\$11,660
Extended Day		
Extended Day	3:00 – 4:00	\$1,500
Extended Day	3:00 – 5:30	\$2,500

Other Fees

- Application Processing Fee \$100
- Re-enrollment Fee \$25
- Enrollment Deposit \$1000
- Late Payment Fee\$50 after 5th of month
- Emergency Care \$20/hr (billed in 1/4hr increments)
- Annual Billing Fee\$50 applies to Monthly Payment Plan

Payment Plans

Annual: Due June 1, 2011, 3% discount if paid in full by June 1, 2011
Standard: 50% Due June 1, 2011 & 50% due October 1, 2011
Monthly: Due the first of each month starting June 1, 2011

Financial Assistance. Those families in need are encouraged to apply for financial assistance. Aid applications are available online at BerkshireMontessori.org.